

## **YBOA of the Carolinas** **State Championship Check-In Instructions**

The following check-in instructions will be used in all YBOA of the Carolinas State Championship events.

**All teams must arrive at Check-In site 1 ¼ hours prior to their first scheduled game.**

**All players must be present during Check-In. Players that are unable to be present during Check-In must register prior to playing in their 1<sup>st</sup> game.**

Teams may obtain a copy of any of the necessary forms for Check-In from our website's Required Forms/Rules and Regulations page.

Teams will be required to do the following during Check-In:

- 1) **All Players will be required to sign in on an YBOA of the Carolinas Check-In Form.**
- 2) **Provide proof that your club or team has current YBOA Association Membership (Teams should have a Current YBOA Association number or be able to provide proof showing that application is in process).**
- 3) **Provide proof that ALL bench personnel are members of the YBOA Coaches and Officials Association (Bench personnel should have Coaches and Officials Membership Cards or be able to provide proof that application is in process).**
- 4) **Provide proof that all players are YBOA registered (Copy of your completed Player Registration Form stamped paid by the National Office that was submitted with your entry to the qualifier). The copy of your Player Registration Form that was submitted at the Qualifier will be used during Check-In for the State Championship events.**

**Players that are listed on the Player Registration Form that is submitted at check-in will be the ONLY players eligible to play in the Qualifier and to play in the D-I or D-II State Championship tournaments.**

**Qualifying rosters may not be changed for the State Championship tournaments.\*\***

**\*\*Players who were injured, sick or unavailable to participate in the Qualifier will be eligible to play in the State Championship tournaments if they are listed on the roster that was presented and retained at the qualifier.**

5) Provide **players' birth certificates (Department of Records Document ONLY (Photocopies of these documents are acceptable) - (Mother's Copies are not acceptable)**. In instances where photocopies are not legible or come in to question, original copies of birth certificates may be requested. Teams will be given a 1 game grace period to provide additional information.

**Note: (The following applies to all teams with Grade Exception players)**

**Grade Exception Players must present a completed a copy of the player's most current report card at Check-In.**

### Additional Check-In Instructions

**Payments for Player, Coach or Association Registrations will not be accepted at Check-In.**

**Payments for registrations should be made 1 week in advance of the event.**

**Teams not complying with the above Check-In procedures will be given a 1 game grace period to correct any problems.**

**Failure to correct Check-In problems may result in forfeiture of games or disqualification of players.**